

WOLVERHAMPTON CCG
GOVERNING BODY MEETING
12 November 2019

Agenda item 13

TITLE OF REPORT:	Summary – Primary Care Commissioning Committee – 3 September 2019 and 1 October 2019
AUTHOR(s) OF REPORT:	Sue McKie, Primary Care Commissioning Committee Chair
MANAGEMENT LEAD:	Mike Hastings, Associate Director of Operations
PURPOSE OF REPORT:	To provide the Governing Body with an update from the meetings of the Primary Care Commissioning Committee held on 3 September 2019 and 1 October 2019.
ACTION REQUIRED:	<input type="checkbox"/> Decision <input checked="" type="checkbox"/> Assurance
PUBLIC OR PRIVATE:	This Report is intended for the public domain.
KEY POINTS:	<p>Primary Care Quality Report 5 practices received an infection prevention audit in September 2019. There was an improvement from the previous year with an increase from 94% to 97%.</p> <p>Primary Care Operational Group The Tettenhall Medical Practice consultation process in relation to the proposed closure of the Wood Road Surgery branch site continues.</p>
RECOMMENDATION:	The Governing Body is asked to note the progress made by the Primary Care Joint Commissioning Committee.
LINK TO BOARD ASSURANCE FRAMEWORK AIMS & OBJECTIVES:	
1. Improving the quality and safety of the services we commission	The Primary Care Commissioning Committee monitors the quality and safety of General Practice.
2. Reducing Health Inequalities in Wolverhampton	The Primary Care Commissioning Committee works with clinical groups within Primary Care to transform delivery.

3. System effectiveness delivered within our financial envelope	Primary Care issues are managed to enable Primary Care Strategy delivery.
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1. BACKGROUND AND CURRENT SITUATION

- 1.1. The Primary Care Commissioning Committee met on 3 September 2019 and 1 October 2019. This report provides a summary of the issues discussed and the decisions made at those meetings.

2. PRIMARY CARE UPDATES

Primary Care Commissioning Committee – 3 September 2019

2.1 Q1 Finance Report April – June 2019

- 2.1.1 The Director of Finance (WCCG), Tony Gallagher, advised the Committee that the revised report format showed a more granular analysis of spend within primary care and included areas outside of delegated commissioning such as the Prescribing Incentive Scheme.
- 2.1.2 The current status showed as breakeven which was largely a consequence of not having received all claims in relation to the last financial year. The intention was to create a non-recurrent reserve against which to plan non-recurrent schemes. It was noted that it was likely that primary care would underspend again this financial year with a probable value of £1m however this would become clearer after the end of August when all claims were received.

2.2 Primary Care Quality Report

- 2.2.1 The Primary Care Quality Assurance Co-ordinator (WCCG), Liz Corrigan, updated the Committee around primary care quality, providing an overview of quality improvement and activity in primary care. The report gave detail around a number of issues including the following:
- An information governance issue was raised relating to blood forms being given to the wrong patient.
 - Breaches reported to the CCG by the phlebotomy service at the hospital.
 - Work being undertaken with Public Health to increase the take up of under 65 years flu vaccines.
 - A Wolverhampton practice that has been identified by the Care Quality Commission as requiring improvement was being monitored and supported going forward.
 - The Practice Nurse Strategy for the Black Country was due to be launched on 3 October 2019 at Himley Hall with national speakers in attendance.

2.3 Primary Care Operational Management Group (PCOMG) Update

2.3.1 The Director of Operations (WCCG), Mike Hastings, provided an update from the PCOMG meeting and highlighted the following areas of discussion:

- The Tettenhall Medical Practice consultation process in relation to the proposed closure of Wood Road Surgery branch site continues.
- Building work at East Park was on track to be completed by the end of the financial year.
- A meeting has taken place with the Care Quality Commission around some of the issues highlighted in the Quality report such as the support provided to the practices and the programme of inspections.

2.4 Primary Care Contracting Update

2.4.1 The Primary Care Contracts Manager (WCCG), Gill Shelley, presented a report to inform the Committee of a request to merge Parkfields Medical Centre with Grove Medical Practice, part of the Health and Beyond Group. Benefits to patients were noted as increased access, patient choice of clinician, full range of enhanced services and appointments at a variety of locations. The public and patient engagement process undertaken was outlined to the Committee.

2.4.2 The Committee approved the merger application.

2.5 Milestone Review Board (Q1 2019/20)

2.5.1 The Head of Primary Care (WCCG), Sarah Southall, informed the Committee that the Milestone Review Board had met in April and the final assurance report was based on Quarter 1 which was then considered at the July meeting. Therefore the updated assurance pack appended was based on the outputs of the July Board meeting.

2.5.2 Primary Care Assurance Pack (Q1 2019/20)

Report highlights included the progress that had been made with regards to digital transformation with online and video consultation continuing to be rolled out to practices. Currently 70% of practices have this functionality with a target of 100% by December 2019.

2.5.3 GP at Hand Briefing Note

The report on Digital First Primary Care stated that following a consultation led nationally from June to 23 August 2019, there was a call to action shared with Clinical and Executive Directors in regard to the contractual change that NHS England were exploring.

2.5.4 It was noted that there is a view at national level that primary care should be digital first rather than face to face appointments. The Committee were informed that



practices in London and now Birmingham were currently marketing and providing digital services which would be open to taking on Wolverhampton patients, this was being monitored closely. A further update on Digital First Primary Care would be provided to Committee in October 2019.

2.5.5 Wolverhampton Primary Care Strategy 2019-2021

The Strategy had been updated and, given the time available, it was agreed that the report should be read by members and any feedback shared with the Head of Primary Care.

2.6 STP Primary Care Strategy

It was agreed that the report should be read by members and any feedback shared with the Head of Primary Care.

2.7 STP GP Forward View Programme Board Update

The Committee noted that many of the items discussed at the STP GP Forward View Programme Board had already been covered at the Committee meeting. The Head of Primary Care stated that a synopsis of the discussion from the Board would be circulated to members.

2.8 Primary Care Commissioning Committee (Private) – 3 September 2019

2.8.1 The Committee met in private to receive updates on the Wolverhampton Local Medical Committee meeting, patient list sizes and GP Resilience Funding.

Primary Care Commissioning Committee – 1 October 2019

2.9 Primary Care Quality Report

2.9.1 The Primary Care Quality Assurance Co-ordinator (WCCG), Liz Corrigan, provided the Committee with a summary of the report which gave detail around a number of issues including the following:

- 5 practices received an infection prevention audit in September 2019. There was an improvement from the previous year with an increase from 94% to 97%.
- The flu vaccine programme is underway with most practices having received their over 65 vaccine.
- A report on Friends and Family Testing which had been submitted to the Quality and Safety Committee would be circulated to members.

2.10 Primary Care Operational Management Group (PCOMG) Update

2.10.1 The Corporate Operations Manager (WCCG), Peter McKenzie, provided an update from the PCOMG meeting and highlighted the following areas of discussion:



- The Tettenhall Medical Practice consultation process in relation to the proposed closure of Wood Road Surgery branch site continues.
- Discussion had taken place around the development of the primary care contract review programme and assurance arrangements for Primary Care Networks.
- Wolverhampton Healthwatch had shared patient feedback collected from GP practices. Discussion had taken place as to how to best present the information and it was agreed that the information would be shared on a quarterly basis, with the next update due in January 2020.

2.11 New Draft Communication and Engagement Strategy

2.11.1 The Corporate Operations Manager (WCCG), Peter McKenzie, presented the draft Communications and Engagement Strategy for information.

2.11.2 The report provided a high level overview of the communications and engagement work to be undertaken and how it contributes to the commissioning cycle. Comments on the Strategy were invited as the report was in the draft stage.

2.12 Digital First Primary Care Update

2.12.1 The head of Primary Care (WCCG), Sarah Southall, provided a verbal update further to the submission of the Digital First report last month. It was noted that the consultation had since closed and Wolverhampton CCG had made a submission to the National Team in response to the consultation.

2.12.2 The Committee noted that a piece of work was being undertaken across the STP associated with the intended digital offer for Primary Care Networks for the CCG and the wider STP.

2.13 Wolverhampton Primary Care Strategy 2019 – 2021

2.13.1 The head of Primary Care (WCCG), Sarah Southall, advised that further to the submission of the early draft and final draft to the Committee in September, there had been further minor changes made. Updates would be provided to the Committee as part of the quarterly Milestone Review Board updates. A suggestion was made to include a glossary defining the abbreviations but otherwise the Committee were happy to approve the Strategy.

Primary Care Commissioning Committee (Private) – 1 October 2019

2.14.1 The Committee met in private to receive updates on feedback following the Wolverhampton Local Medical Committee Meeting, NHS Benchmarking Network Primary Care Report 2018, Proposed Primary Care Assurance Arrangements, a PMS Review Dispute and an application to join Royal Wolverhampton NHS Trust Primary Care Network (Vertical Integration).



3. CLINICAL VIEW

3.1. Not applicable.

4. PATIENT AND PUBLIC VIEW

4.1. Patient and public views are sought as required.

5. KEY RISKS AND MITIGATIONS

5.1. Project risks are reviewed by the Primary Care Operational Management Group.

6. IMPACT ASSESSMENT

Financial and Resource Implications

6.1. Any Financial implications have been considered and addressed at the appropriate forum.

Quality and Safety Implications

6.2. A quality representative is a member of the Committee.

Equality Implications

6.3. Equality and inclusion views are sought as required.

Legal and Policy Implications

6.4. Governance views are sought as required.

Other Implications

6.5. Medicines Management, Estates, HR and IM&T views are sought as required.

Name: Sue McKie
Job Title: Lay Member for Public and Patient Involvement, Committee Chair
Date: 15 October 2019

REPORT SIGN-OFF CHECKLIST

This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.

	Details/ Name	Date
Clinical View	N/A	
Public/ Patient View	N/A	
Finance Implications discussed with Finance Team	N/A	
Quality Implications discussed with Quality and Risk Team	N/A	
Equality Implications discussed with CSU Equality and Inclusion Service	N/A	
Information Governance implications discussed with IG Support Officer	N/A	
Legal/ Policy implications discussed with Corporate Operations Manager	N/A	
Other Implications (Medicines management, estates, HR, IM&T etc.)	N/A	
Any relevant data requirements discussed with CSU Business Intelligence	N/A	
Signed off by Report Owner (Must be completed)	Sue McKie	15/10/19